

3. WORK EXPERIENCE

Provide the following information of your past and current employers, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment in comments section

Employer	Telephone ()	Dates Employed		Summarize the type of work performed and job responsibilities
		From	To	
Address				
Starting Job Title/Final Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor & Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary		
		Final		
May We Contact for Reference? ◇ Yes ◇ No ◇ Later		\$	Per	
Employer	Telephone ()	Dates Employed		Summarize the type of work performed and job responsibilities
		From	To	
Address				
Starting Job Title/Final Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor & Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary		
		Final		
May We Contact for Reference? ◇ Yes ◇ No ◇ Later		\$	Per	
Employer	Telephone ()	Dates Employed		Summarize the type of work performed and job responsibilities
		From	To	
Address				
Starting Job Title/Final Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor & Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary		
		Final		
May We Contact for Reference? ◇ Yes ◇ No ◇ Later		\$	Per	

Comments including explanation of any gaps in employment.

4. EDUCATION AND SKILLS

Name of School	# of years completed	Degree	GPA	Major

Have you completed any special courses, seminars and/or training that would enable you to perform the position for which you are applying? Yes No If yes, please describe:

List Academic honors, extracurricular activities, offices held, etc in high school or college: (Omit any which reflects your race, color, religion, age, sex, sexual orientation, marital status or disabilities)

List any professional trade, business, or civic association and any offices held. (Exclude memberships which would reveal race, color, religion, age, sex, sexual orientation, national origin, citizenship, age, marital status, mental or physical disabilities, veteran/reserve national guard or any other similarly protected status.)

Organization	Office Held

5. REFERENCES

List name and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

Name	Telephone	# Of years known

6. ADDITIONAL INFORMATION

Have you ever been convicted of a felony or a misdemeanor that resulted in imprisonment?

Yes No

If yes, please provide dates and details

(Answering yes to these questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account).

7. PLEASE READ VERY CAREFULLY

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (1) cancel further consideration of this application, or (2) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all right and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and without proper notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

By signing this application I hereby give Mifflinburg Bank and Trust Company authorization to perform a credit history check by a Consumer Reporting Agency.

I certify that I have read, fully understand and accept all terms of the foregoing application.

Applicant Signature

Date

AFFIRMATIVE ACTION VOLUNTARY INFORMATION

Mifflinburg Bank and Trust Company considers all applicants for positions without regard to race, color, religion, sex national origin, citizenship, age, mental or physical disabilities, veteran/reserve/national guard or any other similarly protected status. We also comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.

The following is to be completed by the applicant on a voluntary basis. Not for interview purposes. To be filed separately from the application.

In an effort to comply with requirements regarding government record keeping, reporting and other legal obligations which may apply, we invite you to complete this applicant data survey. Providing this information is STRICTLY VOLUNTARY. Failure to provide it will not subject you to any adverse personnel decision or action. Your cooperation is appreciated.

Please be advised that this survey is not part of your official application for employment. It will not be used in any hiring decision. The information will be used and kept confidential in accordance with applicable laws and regulations.

PLEASE PRINT

Position(s) applied for _____ Date _____

Referral source

- | | | |
|---|---|--|
| <input type="checkbox"/> Walk-In | <input type="checkbox"/> Government Employment Agency | <input type="checkbox"/> Private Employment Agency |
| <input type="checkbox"/> Employee | <input type="checkbox"/> Relative | <input type="checkbox"/> School |
| <input type="checkbox"/> Advertisement – Source _____ | <input type="checkbox"/> Other | |

Name of person who referred you (if applicable) _____

Applicant Information

Name _____ Telephone _____
Last First Middle

Address _____
Street City State Zip Code

- Male Female

Please check the appropriate Equal Employment Opportunity Identification Groups:

- | | |
|---|---|
| <input type="checkbox"/> White (not of Hispanic origin) | <input type="checkbox"/> Hispanic or Latino |
| <input type="checkbox"/> Black or African American (not Hispanic or Latino) | <input type="checkbox"/> Asian (not Hispanic or Latino) |
| <input type="checkbox"/> Native Hawaiian or Other Pacific Islander (not Hispanic or Latino) | |
| <input type="checkbox"/> American Indian or Alaska Native (not Hispanic or Latino) | |
| <input type="checkbox"/> Two or More Races (not Hispanic or Latino) | |

For Administrative Use Only

Position(s) applied for Available Not Available

Other positions considered for _____

Hired Yes No

Position hired for _____

From the EEO job classifications listed below, which one best describes the position filled?

- Executive/Sr. Officials & Mgrs. First/Mid Officials & Mgrs. Professionals
- Technicians Sales Workers Administrative Support
- Craft Workers Operatives Laborers & Helpers
- Service Workers

Notes _____

Completed By _____ Date _____